



412.922.1234  
www.bsp.edu

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## Annual Security Report

### Campus Crime and Safety Information

Updated 9/26/19

**This report is required by federal law and contains policy statements and crime statistics for the school.**

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The Barber School of Pittsburgh (BSP), in compliance with the Federal Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Higher Education Opportunity Act (HEOA), has prepared this publication and made it readily available to all current students, prospective students and employees. This report is required by federal law and contains crime statistics for the Barber School of Pittsburgh campuses: Pittsburgh and Ambridge location. This report will address BSPs policies and procedures concerning safety and security, including policies for responding to emergency situations and sexual offenses. Statistics are included for certain types of crimes that were reported to have occurred on campus, in or on any building or property owned or controlled by the school and on public property used by the school within or immediately surrounding the campuses. All policies and procedures contained in this report are applicable for both Barber School of Pittsburgh campus locations: Pittsburgh and Ambridge. Criminal Statistics are separated for each campus location.

**PREPARATION AND DISCLOSURE OF CRIME STATISTICS**

Annually, students and employees will receive written notification of the availability of the Annual Security Report on or before October 1<sup>st</sup>. This report will be made available in its entirety at our website at [www.bsp.edu](http://www.bsp.edu) and paper copies of this report may be requested from the Administration Office by calling 412-922-1234 or emailing the request to [admin@bsp.edu](mailto:admin@bsp.edu).

This report is prepared in cooperation with the Pittsburgh & Ambridge Police Departments. The crime statistics include those reported to BSP Administration Office and other campus officials. These statistics may also include crimes that have occurred in public areas, not owned or controlled by BSP, but utilized by our students and employees.

**CAMPUS SECURITY AUTHORITIES**

Kelly Kolling – Director 412-458-6035  
 Instructors In Person Only

In the event the Administration Office is closed and a security situation arises, the instructor on duty should immediately be notified.

**Pittsburgh Campus**

Pittsburgh Police Department	911
Pittsburgh Fire Department	911
Pittsburgh Emergency Services	911
Pittsburgh Non-Emergency	311 or request a 311 form
Allegheny General Hospital	412-359-3131
Children’s Hospital of Pittsburgh	412-692-5325
CDC	800-232-4636
Poison Control	800-222-1222

**Monroeville Campus**

Monroeville Police Department	911
Monroeville Fire Department	911
Monroeville Emergency Services	911
Monroeville Non-Emergency	412-856-1111
UPMC-East	412-357-3000
Children’s Hospital of Pittsburgh	412-692-5325
CDC	800-232-4636
Poison Control	800-222-1222

## **DESIGNATING REPORTING LOCATIONS**

The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Higher Education Opportunity Act (HEOA) require that the Barber School of Pittsburgh report crimes on campus, and campus buildings or properties that meet all of the following criteria:

- Barber School of Pittsburgh owns or controls them;
- They are reasonably contiguous to one another;
- They directly support or relate to the Barber School of Pittsburgh's educational purposes.

We report on all property, streets, parking lots and sidewalks surrounding/bordering our campuses located at:

**Pittsburgh Campus** – 139-147 Steuben Street, Pittsburgh PA 15220.

**Monroeville Campus** – 5056 William Penn Highway, Monroeville, PA 15146.

## **HOW TO REPORT A CRIME**

If you witness or become aware of any criminal offenses or suspected criminal offenses occurring on campus, please contact a Campus Security Authority immediately. Any and all suspicious activity or person seen in the parking lots loitering around vehicles and inside or around school buildings should be reported. If you are a student and one of these individuals is not available, please alert an instructor. If you are an employee and cannot reach one of the Campus Security Authorities in the event of an emergency, dial 911 immediately.

## **ACCURATE AND PROMPT CRIME REPORTING**

Students, employees, community members and guests are encouraged to report all crimes and public safety related incidents to the Barber School of Pittsburgh Administration and/or to the Pittsburgh or Ambridge (whichever is applicable) Police Department in a timely manner. Prompt reporting of the situation and the subsequent action taken by appropriate authorities will ensure issues are quickly investigated and resolutions implemented. Accurate and prompt reporting ensures increased safety for all.

To report a crime or an emergency on the Barber School of Pittsburgh campus, call the School Director at 412-458-6035 or 911. To report a non-emergency security or public safety related matter, call the School Director at 412-458-6035.

## **VOLUNTARY CONFIDENTIAL REPORTING**

If you are the victim of a crime and do not want to pursue action with the criminal justice system or the Barber School of Pittsburgh, you may still want to consider making a confidential report. With your permission, the School Director can file a report detailing the incident without revealing your identity. The purpose of a confidential report is to comply with your request to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the Barber School of Pittsburgh can keep an accurate record of the number of incidents involving students and employees, determine where there is a pattern of crime with regard to a particular location, method or assailant and alert the Barber School of Pittsburgh community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the school.

## **CRIME STATISTICS**

The Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Higher Education Opportunity Act (HEOA) require reporting of specific criminal act reports – not necessarily convictions. Because a criminal act or suspicion of an act was reported, does not necessarily mean that such an act actually occurred or that specific individuals were convicted of the act. The Clery requirements are for disclosure of reports of criminal activity or suspected criminal activity and classification of crimes based on the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting Handbook (UCR).

Crimes reported in the Crime Statistics Reporting Table by type and for the most recent three (3) year period. The Barber School of Pittsburgh does not have on-campus housing, so no fire statistics are reported nor is there any entry in the on-campus housing facilities column of the table. The Crime Statistics Reporting Table is located later in this report.

A second crime report for the most recent three (3) year period is also made in the narrative form for reported Hate Crimes. Hate Crimes are those acts designated by the FBI in their publications entitled "Uniform Crime Reporting Hate Crime Data Collection Guidelines" and "Training Guide for Hate Crime Data Collection". For sex offences only, The Barber School of Pittsburgh uses definitions from the FBI's National Incident Based Reporting System (NIBRS) edition of the UCR. The Hate Crime Reporting Table is located later in this report.

Here are some other related definitions that are pertinent to this report:

*Dating Violence*- violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. For the purpose of this definition, dating violence includes, but is not limited to, sexual or physical abuse or a threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

*Domestic Violence*- a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a common child; or, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; or, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

*Sexual Assault*- is an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's UCR program.

*Stalking*- is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.

*Hate Crime*- a crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For the purpose of this reporting, the categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

## **TIMELY WARNINGS**

In the event that a situation arises, either on or off campus, that, in the judgment of the Barber School of Pittsburgh, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through all available means of mass communication including personal e-mail and personal phone texts (if available) to students and employees.

Anyone with information warranting a timely warning should report the circumstances to School Administration, by phone at 412-458-6035 or in person at the Administration Office. If the Administration Office is closed, these circumstances should immediately be reported to the instructor on duty.

## **EMERGENCY NOTIFICATIONS**

Based on the particular circumstances of a crime, the Barber School of Pittsburgh may also issue an emergency notification. The notification will be communicated by the School Director/Designee and will inform the students, employees and guests on-site as soon as a significant emergency or existence of a dangerous situation is confirmed. Notification will include the situation and the course of action. An emergency notification will not immediately be issued for a confirmed emergency or dangerous situation if doing so will compromise efforts to assist a victim, contain the emergency, respond to the emergency or otherwise mitigate the emergency. Refer to page 1 under "Campus Security Authorities" for a list of people, organizations and titles for executing an emergency response and evacuation procedure.

Clery regulations require emergency notification methods are tested drills, exercises and appropriate follow-through activities for the purpose of assessment and evaluation of emergency plans and capabilities. These tests are conducted and documented twice a year. Evacuation Tests can be either announced or unannounced. Administrators communicate to the instructors who in turn communicate to the students about any evacuations. There is signage posted where to go in the event of an evacuation. Administrators and instructors follow procedures after the evacuation to ensure the safety of everyone in the school. A log of each year's test is published and found within the Annual Security Report binder found in the Administration Office. Any person can request a copy of these published testing documents at any time.

## **SECURITY AND ACCESS TO CAMPUS FACILITIES**

During business hours, the Barber School of Pittsburgh campuses will be open to students, employees and guests. Students and employees are required to enter through the Student Entrance door. Guests are required to enter through the main entrance of the buildings and check in at the front desk. During non-business hours, access to all school facilities is by key, if issued, or by admittance via the School Director or Employee. In the case of periods of extended closing, the Barber School of Pittsburgh will admit only those with prior written approval from the School Director.

Students and instructors wear barber smocks that identify them as students or employee. The schools are small enough that unknown individuals are readily identifiable and, if they have not signed in at the front desk, are questioned as to the nature of their business. The entire school buildings, including all entrances and exits are under camera surveillance. The cameras record the data and can be reviewed within 15 days. Both school buildings are also electronically secured during non-business hours through an ADT security system.

The Barber School of Pittsburgh's students, employees and guests at the Pittsburgh location use on-street parking and a public parking lot owned by the landlord of the school/office buildings. This public parking lot is located across the street from the school and there is no formal agreement between BSP and the owner of the lot regarding the use of this lot.

The Barber School of Pittsburgh's students, employees and guests at the Monroeville location use a parking area in front of the school and is a public parking lot run by the Zamagias Properties. There is no formal agreement regarding the use of the public parking between Barber School of Pittsburgh and Zamagias Properties.

There are no campus housing facilities affiliated with any school campus.

## **CAMPUS LAW ENFORCEMENT**

The Barber School of Pittsburgh has identified Campus Security Authorities, who have authority at Barber School of Pittsburgh campuses and buildings or properties that meet the previously mentioned criteria on page 1 of this report, but these individuals are not trained in security and are not able to make arrests. They do have the authority to ask persons for identification and to determine whether individuals have lawful business at the Barber School of Pittsburgh. Their role is to identify and address any safety concerns to the students or employees. Criminal incidents are referred to the local police who have jurisdiction on the campus. The School Director maintains a highly professional working relationship with the local police departments. All crime victims and witnesses are strongly encouraged to immediately report the crime to a Campus Security Authority and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

The Barber School of Pittsburgh does not have pastoral or professional counselors in their employ. If a student or employee is in need of counseling services and requires direction, they can contact School Administration for contact information regarding available community resources.

## **SECURITY AWARENESS/CRIME PREVENTION PROGRAMS**

During orientation, students are provided information on security awareness and safety tips. Slide presentations or verbal communication outline ways to maintain personal safety and campus security. Students are told about crime on-campus and in surrounding neighborhoods. Similar information is presented to new employees.

Throughout the year the school will provide crime prevention/awareness sessions on topics such as preventing dating violence, domestic violence, sexual assault and stalking, in addition to drug and alcohol education.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

Any information regarding the safety of students and employees will be communicated via paper bulletins, in-class announcements, mass emails and text messages (if applicable).

## **OFF CAMPUS STUDENT ORGANIZATIONS**

The Barber School of Pittsburgh does not have any off-campus student organizations.

## **ALCOHOLIC BEVERAGES**

The possession, sale or the furnishing of alcohol on any school campus is governed by Pennsylvania state law and the Barber School of Pittsburgh Drug/Alcohol policy which is stated in the student catalog and employee handbooks. Laws regarding the possession, sale, consumption or furnishing of alcohol is controlled by the Pennsylvania Liquor Control Board. However, the enforcement of alcohol laws on school property is the primary responsibility of Barber School of Pittsburgh School Administration. The Barber School of Pittsburgh has been designated "Drug free". The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by Barber School of Pittsburgh. Violators are subject to school disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of the Barber School of Pittsburgh Alcohol Policy for anyone to consume or possess alcohol in any public or private area of school property.

## **CONTROLLED SUBSTANCES/ILLEGAL DRUGS**

The Barber School of Pittsburgh has been designated "Drug free". The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Barber School of Pittsburgh. Violators are subject to school disciplinary action, criminal prosecution, fine and imprisonment.

## **DRUG AND ALCOHOL ABUSE EDUCATION**

The Barber School of Pittsburgh is required by the U.S. Department of Education to implement a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, referrals to counseling services and school disciplinary actions. This compliance with the U.S. Department of Education Drug Prevention Programs of the Higher Education Act is a condition of the school's eligibility to participate in Title IV (Pell Grant and Federal Direct Loan) programs.

The Barber school of Pittsburgh strongly recommends that any student or employee with a drug or alcohol addiction or dependency seek counseling, treatment or rehabilitation. The following is a list of resources for locating such treatment:

- National Drug Information Treatment and Referral Hotline: 800-662-HELP (4357)
- AlcoholAndDrugHelpline.com: 866-266-1005
- Pittsburgh Substance Abuse Helpline: 412-532-1780

## **DISCLOSURES TO ALLEGED VICTIMS OF CRIMES OF VIOLENCE OR NON-FORCIBLE SEX OFFENSES**

The Barber School of Pittsburgh will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the school against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, the Barber School of Pittsburgh will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

## **PREVENTING AND RESPONDING TO SEX OFFENSES**

Barber School of Pittsburgh prohibits all criminal activity, which also includes prohibiting the crimes of dating violence, domestic violence, sexual assault, and stalking. The Barber School of Pittsburgh provides information from the Pittsburgh/Ambridge Police Department and the Pennsylvania Coalition Against Rape (PCAR) about sexual assault education and information programs to the Barber School of Pittsburgh students and employees upon request. Literature and information on date rape education, risk reduction, bystander intervention, and other topics are available in the Administrative Office. A "bystander" is someone other than the victim who is present when an act of sexual assault or relationship violence is occurring or when a situation is occurring in which a reasonable person feels as though some protective action is required. Examples of bystander intervention include but are not limited to: calling police when a potentially violent situation is unfolding or intervening when someone is being sexually harassed, potentially stalked, or degraded.

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The Barber School of Pittsburgh strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a School Director via in person, email or phone. Filing a report with the School Director will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions. Filing a police report will:

- ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim;
- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);
- assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts the police department, a Pittsburgh/Ambridge Police Specialty Investigation Unit will be notified as well. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the Barber School of Pittsburgh, or only the latter. A representative from the Pittsburgh/Ambridge Police Department or the school administration office will guide the victim through the available options and support the victim in his or her decision. Counseling and support services outside the Barber School of Pittsburgh can be obtained through the PCAR.

During school disciplinary proceedings involving sexual misconduct the accused and the victim will each be allowed to choose one person who has had no formal legal training to accompany them throughout the hearing. Both the victim and accused will be informed of the final outcome of the hearing/investigation. A student found guilty of violating the Barber School of Pittsburgh sexual misconduct policy could be criminally prosecuted in the state courts and may be placed on a disciplinary warning suspended or expelled from the Barber School of Pittsburgh for the first offense. Student victims have the option to change their academic schedule after an alleged sexual assault, if such changes are readily available. Barber School of Pittsburgh honors orders of protection, "no contact" orders, restraining orders or similar lawful orders issued by a criminal, civil, or tribal court or by the school, if such changes are readily available.

Disciplinary proceedings and sanctions used by Barber School of Pittsburgh are listed under "Student Disciplinary Action Policy" and the "Sexual Harassment Policy" in the Barber School of Pittsburgh's School Catalogue. The standard of proof in all cases is "preponderance of the evidence". Barber School of Pittsburgh when conducting a disciplinary proceeding is prompt, fair and impartial from the initial investigation to the final result.

Barber School of Pittsburgh provides ongoing prevention and awareness campaigns for students and employees regarding dating violence, domestic violence, sexual assault and stalking. Programs, such as New Student Orientation, New Employee Orientation, and semi-annual employee meetings consist of prevention and awareness programs for all students and staff.

Barber School of Pittsburgh protects the confidentiality of the victim(s) and other necessary parties regarding any student information, which includes dating violence, domestic violence, sexual assault, and/ or stalking. Barber School of Pittsburgh adheres to a strict policy of non-disclosure to any party other than the student and law enforcement, if applicable. In accordance to the Violence Against Women Act of 1994 and Clery Act reporting, Barber School of Pittsburgh's publicly available recordkeeping does not include personally identifiable information about the victim, which includes but is not limited to name, physical address, contact information, state identification numbers, student identification numbers, date of birth, racial/ethnic background and/or religious affiliations that would serve to identify any individual. Barber School of Pittsburgh will make necessary and confidential accommodations or protective measures for any victim that are reasonably available.

Barber School of Pittsburgh provides written communication, which includes signage to alert students and employees about existing counseling, health, mental health, student financial aid for victims within the school. Barber School of Pittsburgh will make reasonably available accommodations for a victim regardless of whether the victim chooses to report the crime or not. Options include but are not limited to transferring to another campus. When a student or employee reports to the school that the student or employee has been a victim of dating violence, domestic violence, sexual assault or stalking, whether the offense occurred on or off campus, Barber School of Pittsburgh provides the student or employee a written explanation of their rights and options.

## **SEX OFFENDER REGISTRATION**

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, the Jeanne Cleary Act and the Family Educational Rights and Privacy Act of 1974, the Barber School of Pittsburgh provides a link to the PA Megan's Law Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the school community where law enforcement information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice of each institution of higher education in that state at which the person is employed, carries a vocation, or is a student. The Pennsylvania State Police are responsible for maintaining this registry. Follow the link below to access the PA Megan's Law Sex Offender Website.

<http://www.pameganslaw.state.pa.us/>

## **HATE CRIMES**

There were no reported hate crimes for the years 2016, 2017 and/or 2018.

## ANNUAL SECURITY REPORT

The Barber School of Pittsburgh campuses' current annual security reports are available below. This report is required by federal law and contains policy statements and crime statistics for the school campuses. The policy statements address the school policies, procedures and programs concerning safety and security. The most recent three years' reported statistics are included for certain types of crimes that were reported to have occurred on campus and on public property within or immediately adjacent to the campus. A daily crime log is available

The Barber School of Pittsburgh does not have any non-campus buildings or property.

### PITTSBURGH CAMPUS

Offense	Year	On Campus Property	Public Property
Murder / Non-Negligent Manslaughter	2016	0	0
	2017	0	0
	2018	0	0
Negligent Manslaughter	2016	0	0
	2017	0	0
	2018	0	0
Sex Offenses – Forcible	2016	0	0
	2017	0	0
	2018	0	0
Sex Offenses – Non Forcible	2016	0	0
	2017	0	0
	2018	0	0
Robbery	2016	0	0
	2017	0	0
	2018	0	0
Aggravated Assault	2016	0	0
	2017	0	0
	2018	0	0
Burglary/Theft	2016	1	0
	2017	0	0
	2018	0	0
Motor Vehicle Theft	2016	0	0
	2017	0	0
	2018	0	0
Arson	2016	0	0
	2017	0	0
	2018	0	0
Arrests: Weapons: carrying, possessing, etc.	2016	0	0
	2017	0	0
	2018	0	0
Disciplinary Referrals: Weapons: carrying, possessing, etc.	2016	0	0
	2017	0	0
	2018	0	0
Arrests: Drug Abuse Violations	2016	0	0
	2017	0	0
	2018	0	0
Disciplinary Referrals: Drug Abuse Violations	2016	0	0
	2017	0	0
	2018	0	0
Arrests: Liquor Law Violations	2016	0	0
	2017	0	0
	2018	0	0
Disciplinary Action:	2016	0	0
	2017	0	0

Liquor Law Violations	2018	0	0
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**MONROEVILLE CAMPUS**

Offense	Year	On Campus Property	Public Property
Murder / Non-Negligent Manslaughter	2016	NA	0
	2017	NA	0
	2018	0	0
Negligent Manslaughter	2016	NA	0
	2017	NA	0
	2018	0	0
Sex Offenses – Forcible	2016	NA	0
	2017	NA	0
	2018	0	0
Sex Offenses – Non Forcible	2016	NA	0
	2017	NA	0
	2018	0	0
Robbery	2016	NA	0
	2017	NA	0
	2018	0	0
Aggravated Assault	2016	NA	0
	2017	NA	0
	2018	0	0
Burglary/Theft	2016	NA	0
	2017	NA	0
	2018	0	0
Motor Vehicle Theft	2016	NA	0
	2017	NA	0
	2018	0	0
Arson	2016	NA	0
	2017	NA	0
	2018	0	0
Arrests: Weapons: carrying, possessing, etc.	2016	NA	0
	2017	NA	0
	2018	0	0
Disciplinary Referrals: Weapons: carrying, possessing, etc.	2016	NA	0
	2017	NA	0
	2018	0	0
Arrests: Drug Abuse Violations	2016	NA	0
	2017	NA	0
	2018	0	0
Disciplinary Referrals: Drug Abuse Violations	2016	NA	0
	2017	NA	0
	2018	0	0
Arrests: Liquor Law Violations	2016	NA	0
	2017	NA	0
	2018	0	0
Disciplinary Action: Liquor Law Violations	2016	NA	0
	2017	NA	0
	2018	0	0